

**Birchanger Parish Council Finance Meeting**

**Held on Tuesday 1<sup>st</sup> December, 2015**

**At 7.45 pm in Birchanger Village Hall**

**Present:**

Angie Driscoll (AD)

Elizabeth Godwin (EG)

Matt Zych (MZ)

Ken Wheatley (KW)

Michelle May (MM)

Alex Stewart (AS)

Linda Pocklington (LP)

**001. Election of Chairman**

MZ was elected to chair the meeting on a proposal from AD, seconded by EG.

**002. Apologies and reasons for absence**

Maria Davy – work commitments

Sandy Dowle – personal reasons

**003. Financial Commitments to 31st March 2016**

Financial commitments to the end of the financial year were reviewed.

**004. Budget & Precept Proposals for 2016/2017**

A budget proposal was presented by MZ which was discussed and appropriate amendments made. MZ will update the budget proposals and circulate to councillors.

The deadline for submission of the precept is the 29<sup>th</sup> January 2016 and a meeting will be convened for the council to agree the precept proposals.

**005. Closure of meeting**

There being no further matters to discuss the Chairman declared the meeting closed at 20.22

