

**Minutes of the Annual Meeting of Birchanger Parish Council
Held on Tuesday 6th May 2025
at 7.00pm.**

Present:

Angie Driscoll (AD)
Linda Pocklington (LP)
Peter Sampson (PS)
Keith Edgeworth (KE)
Geof Driscoll (GD)

1 member of the public
Keith Williams (Parish Clerk)

81. Election of Chairman – Signing of Declaration of Office

On a proposal from PS, seconded by LP , AD was unanimously elected as Chairman. The Statutory Declaration of Acceptance of Office will be signed by AD and witnessed by the parish clerk.

82. Apologies for absence.

George Taylor (GT)
Sally Taylor (ST)

83. Election of Vice Chairman

On a proposal from AD, seconded by PS , GT was unanimously elected as Vice-Chairman.

84. Minutes of the last Annual Parish Meeting

The minutes of the previous Annual Meeting held on 7th May 2024 were agreed by the councillors as a true and accurate record of the proceedings and were duly signed by the Chairman.

85 Membership of Committees

Finance – GT (as Chair), All Councillors
Planning – AD, ST, GD, Elizabeth Godwin (co-opted)
Employment – GT (as Chair), AD
Grant Applications – GT (as Chair), LP

86. Powers and Duties of Committees

It was agreed that the powers and duties of Committees should remain unchanged.

87. Code of Conduct

All councillors agreed to abide by the Code of Conduct.

88. Appointment of Task Members

Highways and streetlights – GD
Transport (including Stansted airport) – KE
Footpaths – ST
Public Safety – PS

Village Magazine – PS
Allotments, Glebeland & Trees – LP
Website – Ken Wheatley (co-opted)
Policy Documents – Sally Taylor (ST)

89. Appointment of Representatives to outside organisations

Birchanger Wood Trust – LP

Police Consultative Committee – PS

Town & Parish Council consultative meetings regarding Stansted Airport – KE

Village Magazine- PS

90 Date of Annual Parish Meeting

It was agreed that next year's Annual Parish Meeting will be held on Wednesday 19th March 2026.

The Chairman then closed the meeting at 19.15.

[ACM014]

[ACM010]