

**Draft Minutes of the Annual Meeting of Birchanger Parish Council
Held on Tuesday 5th May 2026
at 7.00pm.**

Present:

Angie Driscoll (AD)
Linda Pocklington (LP)
Peter Sampson (PS)
George Taylor (GT)
Sally Taylor (ST)
Geof Driscoll (GD)

0 members of the public
Keith Williams (Parish Clerk)

89. Election of Chairman – Signing of Declaration of Office

On a proposal from PS, seconded by LP, AD was unanimously elected as Chairman. The Statutory Declaration of Acceptance of Office was signed by AD and witnessed by the parish clerk.

90. Apologies for absence.

Keith Edgeworth (KE)

91. Election of Vice Chairman

On a proposal from PS, seconded by GD , ST was unanimously elected as Vice-Chairman.

92. Minutes of the last Annual Parish Meeting

The minutes of the previous Annual Meeting held on 6th May 2025 were agreed by the councillors as a true and accurate record of the proceedings and were duly signed by the Chairman.

93 Membership of Committees

Finance – GT (as Chair), All Councillors

Planning – AD, ST, and GD

Employment – PS and AD

Grant Applications – GT (as Chair), LP

94. Powers and Duties of Committees

It was agreed that the powers and duties of Committees should remain unchanged.

95. Code of Conduct

All councillors agreed to abide by the Code of Conduct.

96. Appointment of Task Members

Highways and streetlights – GD

Transport (including Stansted airport) – KE

Footpaths – ST and LP

Public Safety – PS

Village Magazine – PS

Allotments, Glebeland & Trees – LP

IT – Ken Wheatley (co-opted)

Policy Documents – ST

97. Appointment of Representatives to outside organisations

Birchanger Wood Trust – LP

Police Consultative Committee – PS

Town & Parish Council consultative meetings regarding Stansted Airport – KE

Village Magazine- PS

98 Date of Annual Parish Meeting

It was agreed that next year's Annual Parish Meeting will be held on Thursday 18th March 2027.

The Chairman then closed the meeting at 19.17.

[ACM016]

[ACM010]