

Draft Minutes of the Annual Meeting of Birchanger Parish Council
Held on Tuesday 4th May, 2021
at 7.00pm by Zoom.

Present:

Angie Driscoll (AD)
Linda Pocklington (LP)
George Taylor (GT)
Peter Sampson (PS)
Geof Driscoll (GD)
Sally Taylor (ST)
John Revell (JR)

0 members of the public
Keith Williams (Parish Clerk)

41. Election of Chairman – Signing of Declaration of Office

AD was proposed as Chairman and elected unanimously. The Statutory Declaration of office will be passed to AD for signing.

42. Apologies for absence.

None

43. Election of Vice Chairman

GT was proposed and elected unanimously.

44. Minutes of the last Annual Parish Meeting

Following an amendment to show JR and not PS as a member of the Planning Committee (see minute 35), the minutes of the previous Annual Meeting held on 7th May 2019 were agreed by the councillors as a true and accurate record of the proceedings and were duly signed by the Chairman.

45. Membership of Committees

Finance – GT (as Chair), All Councillors
Planning – EG (as Chair), AD, JR, ST
Employment – GT (as Chair), AD, JR
Grant Applications – GT (as Chair), JR, LP

46. Powers and Duties of Committees

It was agreed that the powers and duties of Committees should remain unchanged.

47. Code of Conduct

All councillors agreed to abide by the Code of Conduct.

48. Appointment of Task Members

Highways and streetlights – JR	Village Magazine – PS
Transport (including Stansted airport) – GD	Allotments, Glebeland & Trees – LP
Footpaths – ST	Website – Ken Wheatley (co-opted)
Public Safety – PS	

49. Appointment of Representatives to outside organisations

Birchanger Wood Trust – LP
Police Consultative Committee – PS
Town & Parish Council consultative meetings regarding Stansted Airport – GD

50. Date of Annual Parish Meeting

It was agreed that next year's Annual Parish Meeting will be held on 23rd March 2022.

The Chairman then closed the meeting at 19.18.

[ACM009]