

**BIRCHANGER PARISH COUNCIL AGENDA**  
**Clerk: Keith Williams 317 Birchanger Lane, Birchanger CM23 5QR**  
**(01279 814473)**

**MEMBERS OF THE PRESS AND THE PUBLIC ARE INVITED TO ATTEND**

*To: Members of Birchanger Parish Council.*

*You are hereby summoned to attend a meeting of Birchanger Parish Council to be held in the Village Hall Meeting Room on **Tuesday 17<sup>th</sup> May 2022 at 7.30pm** for the purpose of transacting the following business.*

*(Please note: only business that is an agenda item may be discussed.)*

**1. Chairman's Welcome**

**2. Apologies for absence**

**3. Declarations of Interest**

Councillors are required to disclose any:

- Disclosable Pecuniary Interests
- Other Disclosable interests
- Non-pecuniary Interests

**4. Public Participation Session** with respect to items on the agenda and other matters that are of mutual interest. Please note that members of the public are limited to 3 minutes per address.

**5. Minutes of the previous Meeting held on Tuesday, 5<sup>th</sup> April 2022**

Councillors are asked to agree the minutes of the above meeting as a true and accurate record of the proceedings of the meeting.

**6. Finance**

- a. Account Balances (already circulated).
- b. Invoices and payments for approval.
- c. Consider Accounting Statements 2021/2022

**7. Planning**

**8. Wig Wag signs**

**9. Junction 8/A120 roundabout**

**10. Meeting with Cllr Lee Scott, Essex County Council**

Report already circulated

**11. Allotments/Recreation Ground**

Repairs to dog bin

Locks for allotment boundary gates

**12. Review Birchanger Parish Council Policy Documents**

- a. Birchanger Grant Policy (last adopted 04-2018).
- b. Birchanger Code of Conduct (last adopted 12-1012).
- c. Birchanger Complaints Procedure (last adopted 12-2018).
- d. Birchanger Disciplinary Procedure (last adopted 04-2013).

- e. **Birchanger Sickness and Absence Policy (last adopted 03-2015).**
- f. **Birchanger Standing Orders (last adopted 04-2019).**
- g. **Birchanger Risk Management Plan.**

**13. Reports from District and County Councillors**

**14. Closure of meeting**