

BIRCHANGER PARISH COUNCIL AGENDA
Clerk: Keith Williams 317 Birchanger Lane, Birchanger CM23 5QR
(01279 814473)

MEMBERS OF THE PRESS AND THE PUBLIC ARE INVITED TO ATTEND

To: Members of Birchanger Parish Council.

*You are hereby summoned to attend the meeting of Birchanger Parish Council to be held in the **Village Hall** on **Tuesday 7th May 2019 at 8:00pm** for the purpose of transacting the following business.
(Please note: only business that is an agenda item may be discussed.)*

1. Chairman's Welcome

2. Apologies for absence

3. Declarations of Interest

Councillors are required to disclose any:

- Disclosable Pecuniary Interests
- Other Disclosable interests
- Non-pecuniary Interests

4. Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Please note that members of the public are limited to 3 minutes per address.

5. Minutes of the previous Meeting held on Tuesday, 2nd April 2019

Councillors are asked to agree the minutes of the above meeting as a true and accurate record of the proceedings of the meeting.

6. Appointment of Bryan Reed as Internal Auditor

7. Completion of page 3 "Internal Control Objective" of the annual audit return

8. Recreation ground /Allotments/Glebeland

1. Recreation ground report including equipment/repairs requirement.
2. Allotment report from LP.

9. Finance

- a. Account Balances (already circulated).
- b. Invoices and payments for approval.
- c. Agree expenditure of £40 for Duck End Triangle

10. Planning

UTT/19/0656/HHF-11 Duck End

Proposed conversion of existing garage to habitable accommodation with internal configurations.

11. Speed survey

12. Community Special Constable (CSC)

13. Reports from County and District Councillors

14. Closure of meeting

Agenda prepared by:

Keith Williams/Parish Clerk/Birchanger Parish Council:

Signed.....