

BIRCHANGER PARISH COUNCIL AGENDA

**Clerk: Keith Williams 317 Birchanger Lane, Birchanger CM23 5QR
(01279 814473)**

MEMBERS OF THE PRESS AND THE PUBLIC ARE INVITED TO ATTEND

To: Members of Birchanger Parish Council.

*You are hereby summoned to attend a meeting of Birchanger Parish Council to be held in the Village Hall Meeting Room on **Tuesday 7th May 2026 at 7.30pm** for the purpose of transacting the following business.*

(Please note: only business that is an agenda item may be discussed.)

- 1. Chairman's Welcome**
- 2. Apologies for absence**

3. Declarations of Interest

Councillors are required to disclose any:

- Disclosable Pecuniary Interests
- Other Disclosable interests
- Non-pecuniary Interests

- 4. Public Participation Session** with respect to items on the agenda and other matters that are of mutual interest. Please note that members of the public are limited to 3 minutes per address.
- 5. Minutes of the previous Meeting held on Thursday 7th April 2026 and Annual Parish Meeting held on Thursday 19th March 2026.**
Councillors are asked to agree the minutes of the above meetings as a true and accurate record of the proceedings of the meetings.

6. Council documents reviews

- a. Risk Management Plan
- b. Data Retention document
- c. Financial Regulations
- d. Asset Register

7. Website Accessibility statement

8. Planning

There are no planning applications to consider.

9. City and Country

Essex Highways Report

10. Finance

- a. Account Balances (already circulated).
- b. Invoices and payments for approval.
- c. Approve Section 1-Annual Governance Statement 2025/26
- d. Approve Section 2-Accounting Statements 2025/2026

11. Allotments/Recreation Ground

12. Re-design of website

13. Reports from District and County Councillors

14. Closure of meeting