

**BIRCHANGER PARISH COUNCIL AGENDA**  
**Clerk: Keith Williams 317 Birchanger Lane, Birchanger CM23 5QR**  
**(01279 814473)**

**MEMBERS OF THE PRESS AND THE PUBLIC ARE INVITED TO ATTEND**

*To: Members of Birchanger Parish Council.*

*You are hereby summoned to attend a meeting of Birchanger Parish Council to be held in the Village Hall Meeting Room on **Tuesday 2<sup>nd</sup> December 2025 at 7.30pm** for the purpose of transacting the following business.*

*(Please note: only business that is an agenda item may be discussed.)*

- 1. Chairman's Welcome**
- 2. Apologies for absence**

**3. Declarations of Interest**

Councillors are required to disclose any:

- Disclosable Pecuniary Interests
- Other Disclosable interests
- Non-pecuniary Interests

- 4. Public Participation Session** with respect to items on the agenda and other matters that are of mutual interest.  
Please note that members of the public are limited to 3 minutes per address.

**5. Minutes of the previous Meeting held on Tuesday, 4<sup>th</sup> November 2025**

Councillors are asked to agree the minutes of the above meetings as a true and accurate record of the proceedings of the meetings.

**6. Planning**

- 1. UTT/25/2930/HHF – 5 Hillside End, Birchanger Lane**  
Single storey rear extension.
- 2. UTT/25/2699/FUL – 216 Birchanger Lane, Birchanger**  
Demolition of garage, removal of chimney for two storey side extension.
- 3. UTT/25/3011/OP and UTT/25/2203/SO – City and Country**

**7. Agree Precept**

**8. Change of internet address to “.gov.uk”**

**9. New notice board**

**10. Finance**

- a. Account Balances (already circulated).
- b. Invoices and payments for approval.

**11. Allotments/Recreation Ground**

**Increase in allotment rent.**

**Oak tree on recreation ground.**

**12. Reports from District and County Councillors**

**13. Closure of meeting**