

**Draft Minutes of Birchanger Parish Council meeting**  
**held on Tuesday 9<sup>th</sup> April 2024 at 7.30 pm.**  
**In Birchanger Village Hall**

**Present:** Angie Driscoll (AD) – Chair  
Sally Taylor (ST)  
Linda Pocklington (LP)  
Peter Sampson (PS)  
George Taylor (GT)  
Keith Edgeworth (KE)  
Geof Driscoll (GD)

0 members of the public  
Keith Williams (KW) – Parish Clerk  
District and County Cllr Ray Gooding (RG)

**1200. Chairman’s Welcome**

The Chairman welcomed all those present.

**1201. Apologies for Absence**

None

**1202. Declarations of Interest**

GD as District Councillor for another ward.

**1203. Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

None

**1204. Minutes of the last meeting**

The minutes of the last meeting held on Tuesday 5<sup>th</sup> March 2024 had been previously circulated. The minutes were agreed as a true and accurate record and were duly signed by the Chair.

**1205. Planning**

**UTT/24/0642/FUL-Land south of Birchanger Lane**  
Proposed erection of 9 new dwellings.

Please refer to the file on the Birchanger Website entitled “Objection to Land South of Birchanger Lane”, under section headed “Meetings” for the council’s response to this application.

**1206. D Day anniversary**

This will be on the 6<sup>th</sup> June and Birchanger Club will be hosting events. The beacon will be lit at 9.15pm. As a contribution Birchanger Parish Council will be buying the flag, which will be raised in the morning, and a Certificate of Grateful Recognition has been received and will be given to the club to display.

**1207. A120/M11 roadworks**

The works are still expected to be completed in May.

**1208. Finance**

- a. **Account Balances (already circulated).  
Noted**
- b. **Invoices and payments for approval.  
Approved**

**BIRCHANGER PARISH COUNCIL  
FINANCE AND PAYMENTS SCHEDULE FOR MARCH 2024**

**1. Account Balances b/f 29<sup>th</sup> February 2024**

Unity Trust Bank	<b>19331.23</b>
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**2. Payments due for March 2024**

Npower	DD	208.20 (electricity for February 2024)
SLCC	Online	183.00 (membership renewal)
Payroo	Online	6.00 (payroll expenses Feb 2024)
TBS Hygiene	Online	178.20 (dog bin emptying)
A&J Lighting	SO	45.90 (lighting maintenance)
Strutt & Parker	SO	370.00 (Glebeland rent)
The Play Inspection Co	Online	99.00 (play equipment inspection)
Castle Water (Keith Williams)	Online	80.00 (water rates)
Keith Williams	Online	518.43 (salary for March 2024)
HMRC (Keith Williams)	Online	129.40 (PAYE for March 2024)
Keith Williams	Online	20.00 (office rent for March 2024)
Angie Driscoll	Online	28.80 (D-Day flag flown for Club)
Ken Wheatley	Online	215.11 (IT support)

<u>Total payments for March 2024</u>	<u>2082.04</u>
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<b>Allotment rent</b>	<b>135.00</b>
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<b>Account Balance 31/03/2024</b>	<b>17384.19</b>
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Notes: The payments to HMRC and Castle Water were made by the parish clerk and are being reimbursed.

**1209. Considerations prior to renewal of Council insurance policy**

The pre-renewal considerations were noted. The parish clerk is to contact the insurers to get a full break down of the sums insured.

**1210. Allotments/Recreation Ground**

**Allotments**

- The trees are due to be trimmed on 19<sup>th</sup> April.
- SISK have not yet carried out any of the requested projects.
- An allotment holder has expressed an interest in becoming the Allotments Agent. LP will confirm to her that the PC is happy for her to take on this role.
- The parish clerk will continue to collect the rents.

**[2024/282]**

## **Recreation Ground**

- The Play Inspection Co report has indicated that some equipment will need replacing in the near future.
- GT will look into replacement equipment.
- Councillor Gooding will investigate if there are any grants available from UDC and ECC for recreation play equipment.

### **1211. Reports from County and District Councillors**

#### **County Councillor Ray Gooding**

There has been some feedback with regards to the Local Plan, particularly with regard to the area where it is suggested where the houses should be built.

### **1212. Date of next Annual Parish Meeting**

This will be Wednesday 19<sup>th</sup> March 2025 at 8.00pm. The parish clerk will book the hall.

### **1213. Closure of meeting**

There being no further matters to discuss the Chairman declared the meeting closed at 20.50.

**[2024/283]**