

**Draft Minutes of Birchanger Parish Council meeting**  
**held on Tuesday 4<sup>th</sup> March 2025 at 7.30 pm.**  
**In Birchanger Village Hall**

**Present:**

George Taylor (GT)– Chair

Peter Sampson (PS)

Keith Edgeworth (KE)

Linda Pocklington (LP)

Sally Taylor (ST)

Cllr Ray Gooding (RG)

0 members of the public

Keith Williams (KW) – Parish Clerk

**1325. Chairman’s Welcome**

The Chairman welcomed all those present.

**1326. Apologies for Absence**

Angie Driscoll (AD)

Geof Driscoll (GD)

**1327. Declarations of Interest**

None

**1328. Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

None

**1329. Minutes of the last meeting**

The minutes of the last meeting held on Tuesday 4<sup>th</sup> February 2025 had been previously circulated. They were agreed as a true and accurate record and were duly signed by the Chair.

**1330. Planning**

**UTT/25/0254/HHF – 95 Birchanger Laner, Birchanger.**

Proposed two-storey rear extension and tiled canopy to the front elevation.

No objections.

**1331. War memorial**

The Parish Clerk has opened an account with the Historic England registry and awaits information regarding the memorial before completing the registration. GD is awaiting a quotation from Days for the refurbishment. It is suggested that the refurbishment be carried out before finalising registration.

### 1332. Stansted Airport Long Term Plan

ST and GT attended the "Stansted's Long-Term Plan: Parish workshops" presentation. This was part of MAG's on-going consultation on their long-term plan to manage the airport's growth. A questionnaire has been circulated by Stansted Airport. KE has prepared a response and the Council agreed that this should be submitted.

Approximately 76% of movements at Stansted Airport are with Ryanair.

### 1333. Village Green

No evidence has been presented that there are any easement rights over the Green.

The Village Green has been registered as a village green. When the application was made there were no objections.

ST and AD held an on-line meeting with a solicitor to discuss registering the boundary. It appears that this may mean de-registering the Green and then re-registering. It was felt that this would have no real benefit.

It was agreed that no further action be taken until the civil and criminal proceedings have been completed.

No trimming of the Millennial Oak should take place at this time as it is nesting season.

### 1334. Village Sign

KE has removed the bolts holding the post and it is ready for dismantling. Cllr Nick Church has offered the use of some of his farm equipment to remove the sign. Jay Leavers has also offered to undertake the operation.

KE has suggested that the sign and post could be stored in the Club Bowls Hut.

### 1335. Finance

#### a. Account Balances (already circulated).

Noted

#### b. Invoices and payments for approval.

Approved

#### 1. Account Balances b/f 31<sup>st</sup> January 2025

Unity Trust Bank	26074.72
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#### 2. Payments due for February 2025

Ace of Spades	Online	249.60 (grass cutting January 2025)
Npower	DD	252.84 (electricity for January 2025)
A&J Lighting	SO	45.90 (lighting maintenance)
Birchanger Magazine	Already paid	500.00 (donation)
SLCC (Keith Williams)	Online	190.00 (membership renewal)
Rachel Boswell	Online	75.00 (refund of allotment deposit)
Payroo	Online	6.00 (payroll expenses January 2025)
TBS Hygiene	Online	142.56 (dog bin emptying)
Uttlesford District Council	Online	769.50 (garden waste skip)
Keith Williams	Online	540.13 (salary for February 2025)
HMRC (Keith Williams)	Online	135.00 (PAYE for February 2025)
Keith Williams	Online	20.00 (office rent for February 2025)

[2025/313]

ICO	DD	35.00 (renewal)
Unity Trust Bank	DD	6.00 (service charge)

<u>Total payments for February 2025</u>	<u>2967.53</u>
	<b>23107.19</b>
<b>Allotment rent</b>	<b>110.00</b>
<b>Account Balance @ 28/02/2025</b>	<b><u>23217.19</u></b>

Notes: The payments to HMRC and SLCC were made by the parish clerk and are being reimbursed.

### 1336. Allotments/Recreation Ground

#### Recreation Ground

- The football nets are in reasonable condition.
- GT has contacted HAGS again. They advised that they are very busy at present but hoped to deal with the request as soon as possible.
- Play Inspection Co have apologised for not having carried out the inspection of the play equipment. They hope to do this shortly.

#### Allotments

- GWB Horticulture have completed the work and it is in order to settle their invoice.
- Could the water tap be turn on next week? GT confirmed that he will do this.
- AOS have quoted for both flaying and skimming the unkempt plots.
- KE will ask Jay Leavers if he would like to quote to carry out the clearance work.
- There are still some old picnic tables against the fence.
- There are people on the waiting list ready to take plots when clearance has been completed.

### 1337. Reports from County and District Councillors

#### Cllr Ray Gooding (RG)

- Some repairs in the Lane have been completed by Essex Highways.
- At a recent UDC Budget Meeting he voted against acceptance of the budget. The budget was voted through.
- No date has yet been set for the hatching on the A120.

### 1338. Closure of meeting

There being no further matters to discuss the Chairman declared the meeting closed at 20.50.

[2025/314]