

**Draft Minutes of Birchanger Parish Council meeting  
held on Tuesday 2<sup>nd</sup> November 2021 at 7.30 pm.  
In Birchanger Village Hall**

**Present:** Angie Driscoll (AD) – Chair  
George Taylor (GT)  
Geof Driscoll (GD)  
Sally Taylor (ST)  
Peter Sampson (PS)  
Linda Pocklington (LP)  
John Revell (JR)

1 members of the public  
Ray Gooding (County Councillor) – RG  
Melvin Caton (District Councillor) - MC  
Keith Williams (Parish Clerk)

**858. Chairman’s Welcome**

The Chairman welcomed all those present.

**859. Apologies for Absence**

Ayub Khan (District Councillor) - AK

**860. Declarations of Interest**

None.

**861. Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

A member of the public noted the appeal decision regarding the Travellers Site and announced that a petition was being prepared for presentation to Uttlesford District Council (UDC) to emphasise that residents wish to retain the integrity of the Green Belt. There will be a public meeting on 5<sup>th</sup> November at which the Chief Executive of UDC, Peter Holt, will attend.

[Note: The Travellers Appeal decision will be discussed under item 8 of the agenda].

**862. Minutes of the last meeting**

The minutes of the last meeting held on Tuesday 5<sup>th</sup> October 2021 (previously circulated) were agreed as a true and accurate record and were duly signed by the Chair.

**863. Finance**

**a. Accounts Balances (already circulated)**

Noted

**b. Invoices and payments for approval**

Approved

**1. Account Balances b/f 30<sup>th</sup> September 2021**

Unity Trust Bank	35677.19
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**2. Payments due for October 2021**

Eon	DD	100.66 (electricity September 2021)
A&J Lighting	SO	45.90 (monthly maintenance)
TBS Hygiene	On line	129.60 (dog bin and rubbish bin emptying)
Payroo	On line	6.00 (payroll expenses)
Hundred Parishes	On line	10.00 (membership renewal)
Keith Williams	On line	441.23 (salary for October 2021)
HMRC (Keith Williams)	On line	110.40 (PAYE for October 2021)
Keith Williams	On line	20.00 (office rent October 2021)

<u>Total payments for October 2021</u>	<u>863.79</u>
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**3. Account Balance c/f 31<sup>st</sup> October 2021**

Balance @ 31/10/2021	34813.40
Balance c/f	34813.40

Note 1: The payments to HMRC was made by the parish clerk and is being reimbursed.

**864. Noticeboard**

The noticeboard has been installed by JR, who was thanked by the Parish Council as was the resident who constructed and donated the board.

**865. Travellers appeal decision**

Brian Ross (BR) was invited to address the meeting on this subject. With regard to the meeting on 5<sup>th</sup> November, this is not organised by the Parish Council. It will be co-chaired by BR and AK.

BR advised that although the appeal decision may not be over-ruled, residents need to be assured that UDC will ensure the conditions stipulated within the appeal decision are adhered to. A residents petition is being organised to be submitted to UDC requesting, amongst other things, a judicial review of the decision to grant permanent permission. The petition stresses the importance of protecting the Green Belt and requires clear written assurance that the conditions attached to the planning permission will be closely monitored and that action will be taken in the event of any non-compliance.

**866. Local Plan**

AD advised that the initial sites assessment had identified 314 sites in Uttlesford of which 6 were in Birchanger. Comments have been invited from parish councils.

AD has spoken to Elizabeth Godwin who has kindly offered her considerable experience on planning matters. ST has also offered to assist. They will form a working group to assess the response which will be circulated to parish councillors for consideration, in time for submission by 29<sup>th</sup> November.

**867. Invitation to join Uttlesford Association of Local Councils (UALC)**

Birchanger Parish Council had been a member of UALC in 2017 The Parish Council has agreed to re-join at the annual subscription of £5, and the Parish Clerk will contact UALC to advise.

**868. Donation request from Essex & Herts Air Ambulance**

A donation of £100 was agreed. The Parish Clerk will make the necessary arrangements.

**869. Reports from County and District Councillors**

**County Councillor Ray Gooding (RG)**

- The fencing near the A120 roundabout is for ground survey work being undertaken.
- The clearway scheme is currently on hold pending developments relating to the A120 roundabout.
- RG is concerned that if the parking vehicles at the side of the road near the ambulance station are forced to move on they may start parking further into the village.
- Uttlesford now has a lower number of covid sufferers.
- The government has allocated funding for a Domestic Violence Unit.
- The Wig Wag initiative is in process.
- He has invited the new cabinet member for ECC Highways to visit Birchanger to assess the various issues.

**870. Closure of meeting**

There being no further matters to discuss the Chairman declared the meeting closed at 20.39.

**[2021/200]**