

**BIRCHANGER PARISH COUNCIL AGENDA**  
**Clerk: Keith Williams 317 Birchanger Lane, Birchanger CM23 5QR**  
**(01279 814473)**

**MEMBERS OF THE PRESS AND THE PUBLIC ARE INVITED TO ATTEND**  
**A MEETING to AGREE THE PRECEPT**

*To: Members of Birchanger Parish Council.*

*You are hereby summoned to attend the meeting of Birchanger Parish Council to be held in the Village Hall on **Tuesday 21<sup>st</sup> January 2020 at 6.30pm** for the purpose of agreeing the precept for 2020/2021. Please note: only business that is an agenda item may be discussed.*

- 1. Chairman's welcome**
- 2. Apologies for absence**
- 3. Declarations of Interest**

Councillors are required to disclose any:

- Disclosable Pecuniary Interests
- Other Disclosable interests
- Non-pecuniary Interests

- 4. Public Participation Session** with respect to items on the agenda and other matters that are of mutual interest. Please note that members of the public are limited to 3 minutes per address.
- 5. Minutes of the previous Meeting held on Tuesday, 15<sup>th</sup> January 2019**  
Councillors are asked to agree the minutes of the above meeting as a true and accurate record of the proceedings of the meeting.
- 6. Agree precept for financial year 01/04/2020 – 31/03/2021**
- 7. Finance**
  - a. Account Balances (already circulated).
  - b. Invoices and payments for approval.
  - c. Additional signatories for Unity Bank.
- 8. Closure of meeting.**

**Agenda prepared by:**

**Keith Williams/Parish Clerk/Birchanger Parish Council:**