

Minutes of the Annual Meeting of Birchanger Parish Council

Held on Tuesday 3rd May, 2016

At 8.00pm in Birchanger Village Hall

Present:

Angie Driscoll (AD)
Alex Stewart (AS)
Maria Davy (MD)
Elizabeth Godwin (EG)
Matt Zych (MZ)
Ken Wheatley (KW)
Michelle May (MM)
Linda Pocklington (LP)
Sandy Dowle (SD)

Keith Williams (Parish Clerk)

11 Election of Chairman – Signing of Declaration of Office

AD was proposed as Chairman by AS, seconded by SD and elected unanimously. The Statutory Declaration of office was passed to AD for signing.

12 Apologies for absence.

There were no absent councillors.

13 Election of Vice Chairman

EG was proposed by LP, seconded by SD and elected unanimously.

14 Minutes of the last Annual Parish Meeting

On a proposal from AD the minutes of the previous Annual Meeting held on 12th May 2015 were agreed by the councillors as a true and accurate record of the proceedings and were duly signed by the Chairman.

15 Membership of Committees

Finance – MZ (as Chair), All Councillors

Planning – EG (as Chair), MD, AD, KW

Employment – MD (as Chair), SD, AD, MZ

16 Powers and Duties of Committees

It was agreed that the powers and duties of Committees should remain unchanged.

17 Code of Conduct

All councillors agreed to abide by the Code of Conduct.

8 Appointment of Task Members

Highways and street lights – SD

Transport (including Stansted airport) – KW

Footpaths & Trees – LP

Public Safety – AS

Social Functions – LP

Village Magazine – EG

Allotments & Glebeland – MM

Website – KW

Parish Plan – EG, AD, MD, MM

9 Appointment of Representatives to outside organisations

Birchanger Wood Trust – LP, MD

Police Consultative Committee – AS

Town & Parish Council consultative meetings regarding Stansted Airport – KW

10 Date of Annual Parish Meeting

It was agreed that next year's Annual Parish Meeting will be held on Wednesday 22nd March, 2017 at 8.00pm.

The Chairman then closed the meeting at 8.03pm.