

Draft Minutes of Birchanger Parish Council meeting
held on Tuesday 5th June 2018 at 8.00 pm.
in Birchanger Village Hall

Present: Angie Driscoll (AD) – Chair
Elizabeth Godwin (EG)
Linda Pocklington (LP)
Alex Stewart (AS)
Maria Davy (MD)
George Taylor (GT)
John Revell (JR)
Ken Wheatley (KW)
Sandy Dowle (SD)

Ray Gooding (RG) – County Councillor
Thom Goddard (TG) – District Councillor

Keith Williams (Parish Clerk)

2 members of the public

452. Chairman’s Welcome

The Chairman welcomed all those present.

453. Apologies and Reason for Absence

None

454. Declarations of Interest

KW declared an interest in agenda item 13 as a member of SSE.

455 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

A resident of Harrisons wished to bring to the council’s attention the problem of airport parking in Harrisons. Is there anything the council could do? If the cars are fully licenced and parked legally there is very little action which can be taken. It was suggested that the matter might be referred to SSE.

456. Minutes of the last meeting

The minutes of the last meeting held on Tuesday 1st May 2018 (previously circulated) were agreed as a true and accurate record, and duly signed by the Chairman.

457. Approval of Bryan Reed to carry out internal audit

This was approved unanimously.

458. Recreation Ground Working Group/Allotments – Glebeland

a. Recreation Ground

Repairs to the slide steps had been completed. Nothing further to report.

b. Allotment report

LP reported that she has spoken with the church warden regarding cellophane wrappings and dead flowers that have been put in the recreation ground rubbish bins. In short, rubbish from the Church graves. The church warden advised that she would monitor the situation. It is an understanding that parishioners should take any waste back home to dispose of. However, it is clear that this is not the case and so once a month there is a clean up in the church yard.

LP suggested to the church warden that a reminder could be given/sent out to parishioners regarding waste – the church warden will approach the Village magazine.

LP also mentioned the possibility of the church having a bin and/ or a compost heap - No to both. The fact that the Church is a Grade 2 listed building would make things difficult. Something that could be looked into at a later date?

459. Completion of Annual Governance Statement

The statement having previously been circulated, the Governance and Accounting Statement was agreed and completed and duly signed by the Chairman and Parish Clerk.

460. Finance

a. Account Balances (already circulated) – noted.

b. Invoices and payments

The following payments were accepted and authorised to be made.

1. Account Balances b/f at 30th April 2018

HSBC Community account	£13912.60
Plus Precept receipt	£ 9878.00
Balance at 30/04/2018	£23790.60

2. Payments due for May 2018

Bin-it Solutions	Chq 100593	£187.20 (Feb emptying – already paid)
Bin-it Solutions	Chq 100593	£187.20 (Apr emptying – already paid)
A&J Lighting	SO	£41.11(maintenance April 2018)
Ace of Spades	Chq 100596	£249.60 (maintenance April 2018)
Debbie Crouch	Chq 100594	£200.00 (cleaning Feb-Apr – already paid)
e-on	DD	£68.66 (electricity for Apr 2018)
Affinity for Business	Chq 100595	£30.17 (water rates – already paid)

Birchanger Church Hall	Chq 100597	£10.00 (hire of hall – 3/4/18)
Clerks salary	Chq 100598	£395.65 (salary for May 2018)
HMRC	Chq 100599	£99.00 (paye for month 02)
Jean Williams	Chq 100600	£16.00 (plants for Duck End triangle)
Office rental	Chq 100601	£20.00 (office rental for May 2018)
Came & Co	Chq 100602	£1083.96 (renewal of insurance)
<u>Total payments for April 2018</u>		<u>£2588.55</u>

3. Account Balances c/f at 30th April 2018

HSBC Community account 51624067	£21202.05
HSBC Business Money Manager account	£43216.68
Natwest current account	<u>£13608.65</u>
	£78027.38

461. Planning

1. UTT/18/1143/HHF – 99 Birchanger Lane.

No further comments.

462. Dog bins

The new contractor TBS Hygiene Ltd has commenced operations.

463. Highways

AD reported that that work on the Churton Bend footpath and the new street lights is scheduled to commence on 2nd July. It is expected to take 6 weeks.

KW advised that the water leak at Bradley Common has been repaired although there is still a problem with levelling of the pavement.

464. Donation to SSE

A donation of £500 was agreed.

465. Car park resurfacing

The contractor hopes to visit the site shortly. There is nothing further to report.

466. Adoption of Terms of Reference for Grants Committee

On a proposal from GT seconded by LP the Terms of Reference were adopted.

467. Reports from County/District councillors

Ray Gooding

1. There is a proposal to allow parish councils to carry out minor repairs. This has still not been finalised. Opinions are being sought from various councils.
2. The computer software programme called Target Tracker developed by Essex Council, which is used in schools across the county, needs further development which will require resources that the county is not able to provide. There is a proposal to sell the programme to a third party who would then finance further development.

Thom Goddard

1. Uttlesford District Council has a new chairperson.
2. A decision on airport expansion will be taken on 18/07/2018.
3. A vote on the Local Plan is due on 18/06/2018, with the final draft to be produced by July or August. This will then be sent to Whitehall for approval.
4. Nominations for the Heritage List can be taken up to 4th July. Inclusion in the list will give added protection in planning applications.

468. Closure of meeting

There being no further matters to discuss the Chairman declared the meeting closed at 20.44.